

## IQAC Meeting

Date: 14/02/22


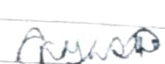
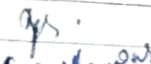
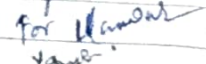

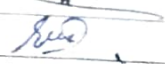



Time: 1.00 P.M

The IQAC meeting held under the chairmanship of Dr. Atonu Kakoty, Principal, Margherita College.

Agenda:

1. Discussion regarding AQAR 2020-21.
2. Any other matter.


Members Present:

Sl.No.	Name	Designation	Signature
01	Dr. Atonu Kakoty	Principal/Chairperson, IQAC	
02	Dr. Deba Bora	Vice-Principal	
03	Dr. Gautam Purkayastha	Academic Coordinator	
04	Dr. Mujibur Rahman	Member of Advisory Committee	
05	Ms. Yemokhya Fakay	Coordinator, IQAC	
06	Dr. Kasturi Nath	Convenor, Criteria 1	
07	Mr. Anjan Kumar Bordoloi	Convenor, Criteria 2	
08	Dr. Nitish Das	Convenor, Criteria 3	
09	Mr. Sanjay Das	Convenor, Criteria 4	
10	Ms. Jyoti Gogoi	Convenor, Criteria 5	
11	Ms. Chacha Singson	Convenor, Criteria 6	
12	Ms. Rinkumoni Gogoi	Convenor, Criteria 7	


Resolutions:

1. The feedback taken from various stakeholders should be analysed and all the departments have to submit the action taken report on the feedback analysis of students.
2. Equal distribution of Mentor-Mentee ratio for all the semesters.
3. Add-on-courses to be introduced from the academic session 2022-23. All the departments are to submit the proposal for the courses either individual or jointly.
4. Green Audit to be done by outside agencies.
5. Academic and Administrative Audit to be conducted in the next session 2022-23.
6. A monitoring committee to be formed for the code of conduct of the college.
7. An edited book with ISBN to be published by the college. Mr. Anjan kumar Bordoloi and Dr. Sanjay Sen have been selected as the editors.
8. A workshop/training programme to be organized for the non-teaching staff.
9. Awareness programmes/extension activities to be organized by concern committees/cells.

The meeting comes to an end with a vote of thanks to and from the chair.

  
(Dr. A. Kakoty)  
Principal,  
Margherita College

Principal  
Margherita College

  
(Y. Fakay)  
Coordinator, IQAC  
Margherita College