



OFFICE OF THE PRINCIPAL

MARGHERITA COLLEGE

(THE SPIRIT OF QUALITY AND EXCELLENCE)

Regd. No. 2094 of 1991-92
P.O. MARGHERITA – 786181
DIST. TINSUKIA (ASSAM)
Email: mrgcollege@gmail.com

(ACCREDITED THIRD CIRCLE BY NAAC)

Ref. No. MC/H.S. Regist./16(8)/24/7217

Date- 18-10-2024

NOTICE

It is for information to all the students of **H.S. 1st Year (Arts, Science & Commerce) Classes for the academic session 2024-2025** that their HS Registration 2024-25 form fill up will be started on and from **21-10-2024**. Therefore students are directed to fill up the **FORMAT FOR CAPTURING DATA OF STUDENTS FOR ONLINE REGISTRATION OF STUDENTS 2024-25** and submit to the office of the undersigned as per schedule mentioned below along with:

- ✓ **Necessary attested documents of H.S. 1st Yr. Admission Payment Receipt 2024 / College Identity Card along with H.S.L.C. or equivalent Examination Registration Card, Admit Card, Mark Sheet, Pass Certificate, Caste Certificate & Migration Certificate (if applicable).**
- ✓ **CD (Softcopy) containing Clear Scan Photograph (File size 50 KB / 400 x 300 pix) & Clear Scan Full Signature (File size 20 KB / 200 x 300 pix) with proper CD marking Student's Name, Class, Stream & Roll No.**

Further, students are specially directed to fill up the forms very carefully with **DARK BLACK PEN IN CAPITAL LETTERS** according to specimen copy circulated on the students' notice board.

Details schedule of forms submission:-

Sl. No.	Stream & Class	Date of submit	Registration / Processing Fee including Migration & Eligibility Certificate Fee		Gap Period Fee applicable in case of 3 Years & above (Both for SEBA/ASB/CBSE & Other Boards)
			For SEBA / ASB	Migration Fee for CBSE & Other board	
1.	H.S. 1 st Yr. Arts	01-11-2024 to 05-11-2024	Rs. 50/-	Rs. 50/- + 300/- = 350/-	Rs. 300/-
2.	H.S. 1 st Yr. Sc.	01-11-2024 to 05-11-2024	Rs. 50/-	Rs. 50/- + 300/- = 350/-	Rs. 300/-
3.	H.S. 1 st Yr. Com.	01-11-2024 to 05-11-2024	Rs. 50/-	Rs. 50/- + 300/- = 350/-	Rs. 300/-

- ❖ In case of **Migrating** students those who are coming from other board they shall have to submit the **ORIGINAL MIGRATION CERTIFICATE AND ELIGIBILITY CERTIFICATE FEE AND FORM** along with the Online Registration Form.
- ❖ In case of **Gap Period (3 years & above)** students they shall have to submit the **GAP PERIOD CERTIFICATE** along with **GAP PERIOD FORM** along with the Online Registration Form.

(Handwritten Signature)
18/10/2024
(Dr. A. Kakoty)
Principal
Margherita College
Margherita

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