

## IQAC MEETING

12.01.2019

The IQAC initiates to conduct the meeting today with the Principal as Chairperson, Vice Principal Mrs. Jolly Dutta, Academic coordinator, Dr. Debajit Singha and IQAC Coordinator Mr. Jugen Borah with all the Teaching & Non-Teaching Staff, Margherita College. The IQAC Coordinator read the minute of the last meet held on 01.01.2019.

### **The resolutions taken in the last meet are as follows:**

- a. The theme taken for the year 2018-19 is 'educate a girl and you educate a family'.
- b. Health Awareness Programmes would be undertaken, specifically to conduct programmes on women health and hygiene.
- c. To create awareness on health and hygiene among the women, an activity would be undertaken on 22.01.2019 in the interior rural region of Vitorpowai Gaon Panchayat. NSS & Women Cell of Margherita College would collaborate in the venture.

After reading of the minute, all the members approved it unanimously. Then the Principal offers his views on the present status of the Institution at the critical situation prevailed. He requests the entire fraternity to work seriously by ignoring the present complications.

### **Agendas of the meet held on 12.01.2019:**

- ✓ IQAC related
- ✓ CBCS system
- ✓ Departmental Planning
- ✓ ROP

**The Chairperson** of the meet requests the entire fraternity to devotedly perform their assigned tasks. He advises the Hods of each department to submit their Action Plan for the session. Next, he announces on the ROP done for the Contractual based teachers.

**Vice Principal**, Mrs. Jolli Dutta extends her wishes for the *Bhogali bihu* (a festival of state). She insists everyone to maintain a strict work-culture. She suggests that the Departments must conduct seminars. She prays for the good health of Dr. Khema Sonowal, Associate Professor at the Dept. of Political Science as she is suffering from Cancer.

**Academic Coordinator** speaks on the CBCS system that which would be introduced shortly. A workshop on the above would be organised. He announces that the College has already a committee on CBCS, **Margherita College CBCS Board**.

**IQAC Coordinator** speaks on the following topic:

- All the faculties, Departments, Cells/ Committee would submit their activity reports directly to the Documentation Cell.
- That the Departments would frame up plans for activity, atleast some according to the theme that is undertaken by the IQAC for the session 2018-19

**The resolutions taken in the meet are as follows:**

- Computer Science Department has planned to conduct a 7 Day workshop.
- That the IQAC is pro-actively planning to undertake some schemes for the 19-20 session.

With this the meeting comes to an end with a vote of thanks to and fro the chair.

President, IQAC

Margherita College

Coordinator, IQAC

Margherita College